

# Annual Meeting Agenda

## Sunday, June 12, 2022 ♦ 11:05 a.m.

Call to Order

Amanda Tapfield

### Review of Rules of Procedure for Congregational Meeting

1. The Chair will verify that a quorum has been reached, validating any actions taking at the meeting.
2. Only members may vote; friends may speak but not vote.
3. The Parliamentarian will advise the chair as necessary to enforce compliance with the church bylaws, the rules adopting to govern the meeting, and Robert's Rules of Order.
4. Rulings on procedure will be made by the chair, may be appealed by seconded motion, and may be overturned by simple majority.
5. Speakers will speak only to the motion under consideration.
6. The first speaker will speak in favor of the motion, with subsequent speakers alternating between against and in favor of the motion. Each speaker will be limited to three minutes.
7. At any time, any member may call the question. At that time, the chair will inquire if there is any further discussion. If there is further discussion, it will precede.
8. At any time, any member may move the previous question, which is a motion to close debate. If two thirds of those present support the moving of the previous question, the motion under consideration will immediately be voted upon without further debate.
9. Voting will be done by voice vote. For some meetings, the Board may determine that the voting may be done by secret ballot. If a verification is requested, voting will be by showing of hands holding membership verification cards. If a member leaves the meeting before adjournment, the member must return the membership verification card to the membership committee table.
10. The meeting will be conducted in a civil manner.

Approval of Minutes of June 13, 2021, Annual Meeting (posted online in the Annual Report)

Annual Report for 2020-2021 is available online and in the church office upon request

Election of Officers

Linda Johnson

President	Judy Gustafson (1 year term)
Vice President	Spitty Tata (1 year term)
Clerk	Bob Spelman (1 year term)
Treasurer	Steve Blomgren (1 year term)
Trustee	Shoko Chien (3 year term)
Trustee	Jami Edmonds (1 year unexpired term)

Note: Sara Greer will continue to serve as Trustee.

Election of Nominating Panel members:

Linda Johnson

Judy Johnson (2 year term)  
Dan Fellers (2 year term)  
Amanda Tapfield (2 year term)

Note: Leslie Mahan will continue to serve for a second year on the Nominating Panel.

Election of Conflict Management Panel Member

Linda Johnson

Jessica Hodierne (3 year term)

Note: Matt Menze and Amy Brandon will continue to serve as members of the Conflict Management Panel

Approval of the 2021-2022 Permanent Fund Income Allocations Steve Blomgren

Intern Ministry	\$3,650	(this year, for Assistant Minister position)
Building & Grounds budget	\$21,263	(used for ongoing repairs)
Capital Reserve	\$8,450	(placed into reserve for larger projects)
Growth Programs	\$11,700	(used to subsidize Assistant Minister)
Outreach (Justice)	\$7,100	(includes Shaheen Lecture)
Religious Education	\$1,400	(used for curriculum, supplies, etc).
Other Designated Funds	\$650	(flowers, leadership)
Totals	\$54,213	

Approval of 2021-2022 Annual Operating Budget Teresa Wilmot

Approval of Memorial and Special Gifts proposal to repair Memorial Patio Pat Lewis  
*To spend up to \$14,000, from already donated funds, to replace the memorial patio and create landscaping around the patio.*

Approval of Mission and Vision

**Vision:** A loving congregation that connects with ourselves, one another, and the larger community.

**Mission:** We care for ourselves, each other, and our neighbors while taking risks acting for justice. We are continuously building an inclusive, empowered, anti-oppressive, anti-racist, multicultural congregation. Our connections foster radical love for ourselves and others.

Recognitions:

Those completing terms of office	Bob Spelman
Charles Parker Connolly Award	Matthew Johnson
Memorial Moment	Matthew Johnson
Twenty-Five & Fifty Year Members	Matthew Johnson
Unitarian Universalist of the Year	Matthew Johnson

Adjournment Amanda Tapfield

# 2022-2023 Budget

## Key Points

Total pledge income is projected at 374,000. This is up from 358,450 last year. **Thank you!** If you haven't made your pledge yet, it's not too late – please do so at [uurockford.org](http://uurockford.org). Click on “give” and then “stewardship.”

Woodsong income is projected at \$85,500. The program is fully enrolled for summer and fall, with 2-day, 3-day, and 5-day options for programs. Lindsay Trank and Lauren Smith deserve much credit and thanks for making this happen.

Spectrum renewed their contract for another year, for \$44,400 in annual rent.

There is an auction, but no rummage sale in this budget.

The board set, and this budget achieves, a goal of making sure that each staff member received a 3% increase, and that every staff member was at least at the UUA minimum recommendation for their position.

We will pay our full amount, \$31,119, for our UUA Fair Share.

This budget is possible because of your generosity, our non-pledge income (mostly Woodsong and Spectrum), and because of very strong legacy giving, including the addition to our permanent funds of bequests from Shirley Henley Philon and Stuart and Evelyn Johnson.

Most of the rest of the budget is flat, with minor changes here and there. There are increases in RE lead teacher stipends and guest musicians and guest preachers, all called for by our strategic plan.

2022-2023 Budget Summary

<b>Income</b>			
	Pledges		374,000
	Misc. Income & Rentals		162,900
	Fundraisers		12,000
	Church Organization Income		1,250
	Allocations of Permanent Funds Income		54,213
	<b>Total Income</b>		<b>604,363</b>
<b>Expenses</b>			
<b>Staff Salary &amp; Benefits</b>			
		Minister Salary (and Housing)	103,000
		Minister Benefits and Other Expenses	44,771
		Dir. of Religious Education Salary	53,841
		Dir. of Religious Education Benefits/etc	21,637
		Music Director Salary	39,926
		Music Director Benefits/Other	9,941
		Assistant Minister Salary	32,964
		Assistant Minister Benefits/etc	11,811
		Office Manager Salary	32,300
		Office Manager Benefits	6,524
		RE Assist / Woodsong CoDirector Salary	30,178

		RE Assist/Woodsong CoDirector Benefits	11,918
		Bookkeeper (contracted)	8,400
		Custodial (contracted)	8,500
		Subtotal	412,694
<b>Administration Expense</b>			
		Insurance, Office, Finance	44,950
		Building and Grounds	55,200
		Denominational Contribution	31,119
		Subtotal	131,269
<b>Programs and Committees</b>			
		Worship & Music	9,900
		Religious Growth & Learning and Woodsong	17,500
		Outreach & Social Justice	27,100
		Other Committees	6,900
		Subtotal	60,400
		<b>Total Expenses</b>	604,363
<b>Total Net Income</b>			<b>0</b>